



S.B. JAIN INSTITUTE OF TECHNOLOGY, MANAGEMENT & RESEARCH, NAGPUR

Emerge as a leading Institute for developing competent and creative Professionals

Agenda for ninth Meeting of Internal Quality Assurance Cell (IQAC)

1. Approval of minutes of IQAC 8th meeting held on 11^h May 2019 & action taken report.
2. Discussion on status of preparation and submission of autonomy proposal.
3. Discussion on AQAR 2018-19 report preparation and submission.
4. Discussion on progress of International Conference on “Innovation in Engineering Science, Management and Technology-2019”
5. Discussion on academic happenings of the current session.

Meeting Summary



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Minutes of ninth Meeting of Internal Quality Assurance Cell (IQAC)

Date: 24th August 2019
Time: 2:00 p.m.
Venue: Conference Hall

Members Present:

1. Mr. Sanjeev Agrawal, CEO, S.B.J.I.T.M.R, Nagpur
2. Dr. S. L. Badjate, Principal, S.B.J.I.T.M.R, Nagpur
3. Dr. Pankaj Thote, Dean Academics, IQAC Co-ordinator
4. Mr. Madhav Deshpande, T&P officer
5. Dr. Rupali Kelkar, Associate Professor
6. Mr. Yogesh Sharma, Assistant Professor
7. Mr. Vishnu Shastri, Accountant
8. Mr. Rajendra Pahade, Librarian
9. Mr. IndalYadav, Branch Manager, Sahara India Bank, Nagpur
10. Mr. Gandhar Patwardhan, Director, S2P Edu Tech, Nagpur.
11. Dr. D. P. Kothari, Former VC, VIT, Vellore.
12. Ms. Ankita Gajbhiye, Student Representative
13. Mr. Mandar KulKarni, Student Representative

Members Absent:

1. Mr. Dhroove Malik, Entrepreneur, Caredoc Health Pvt. Ltd.

The IQAC Co-ordinator welcomed all the members to the meeting.

1. Dr. Pankaj Thote read the minutes of 8th meeting & presented the action taken report. It was unanimously approved by all the members.
2. Dr. S. L. Badjate appreciated the way all the departments were working for the preparation of the autonomous proposal under the guidance of the IQAC and the enthusiasm of the teachers towards autonomy for the Institute. Dr. Pankaj Thote briefed about the work plan for autonomy proposal as well as its current status and

Meeting Summary

- assured the complete preparation and submission of proposal to the UGC in the days to come.
3. IQAC Co-ordinator highlighted the planning of the Institute as per the NAAC revised framework and its database management. He also briefed about the AQAR 2018-19 report preparation as per the new format and its online submission in the NAAC portal.
 4. Dr. S. L. Badjate informed the house that International Conference on "Innovation in Engineering Science, Management and Technology-2019" shall be held between 12th December to 14th December 2019. The house reviewed the progress of the International Conference. Dr. Rupali Kelkar stressed to publicize the event at all available platforms.
 5. Mr. Madhav Despande, T&P Officer suggested that Campus Recruitment Trainings must be organized by the departments for its final year students since they shall be undergoing placement activities in the days to come. Such trainings shall help them enhance their soft-skills and improve their employability quotient.
 6. Dean Academics briefed the house about the academic plan for the current semester session 2019-20 and its strict adherence by the academic departments. He further stressed that apart from regular academics, skill enhancements programs, value added courses, Industry visits, bright student activities and remedial classes for slow learners shall aid in student's all round development.
 7. Mr. Yogesh Sharma further added that the students will organize and participate in various co-curricular and extra curricular activities under their respective departmental forums during the end of this month. Ms. Ankita Gajbhiye stated that such happenings groom the student personality and teach them leadership, organizational & professional skills, planning & execution and help them grow as an individual.

The meeting ended with formal vote of thanks proposed by IQAC Co-Ordinator, Dr. Pankaj Thote.

Prepared & Approved by,


Dr. Pankaj Thote
IQAC, Coordinator
IQAC Coordinator
S.B.Jain Institute of Technology
Management & Research, Nagpur



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Action Taken Report of Ninth meeting

Agenda 2/9: Discussion on preparation and submission of autonomy proposal.

Action taken: - The Institute has prepared the autonomous proposal and submitted it to the UGC through affiliating University in the first week of October 2019.

Agenda 3/9: Discussion on AQAR 2018-19 report preparation and submission.

Action taken: - After discussion, all departments worked out at their levels as per the plan set forth by the IQAC for the preparation and submission of AQAR report 2018-19.

Agenda 4/9: Discussion on progress of International Conference on "Innovation in Engineering Science, Management and Technology-2019".

Action taken: - The date for the conference was finalized between 12th December 2019 to 14th December 2019. The International Conference leaflets were circulated and the happening of the event was publicized at all levels.

Principal
S. B. Jain Institute of Technology,
Management & Research,
Nagpur.

Dr. Pankaj Thote
IQAC, Coordinator
IQAC Coordinator
S.B.Jain Institute of Technology
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