



**S. B. Jain Institute of Technology, Management and Research,
Nagpur**

(An Autonomous Institute, Affiliated to RTMNU, Nagpur)

First Year Engineering Department

"Emerge as a leading Institute for developing competent and creative Professionals"



MEETING BOARD OF STUDIES MINUTES

Reference No. :SBJITMR/FY/BoS/01

26.02.2021

The First Meeting of the Board of Studies of First Year Engineering Department under Autonomy was held on 26.02.2021 in the Conference Room of the Institute, Mr.Vinod Suple, Chairman of the Board of Studies presided over the meeting.

MEMBERS PRESENT:

Sr. No.	Name of Member	Designation
1	Mr. V.M. Suple,	Chairman
2	Dr. G. P. Singh Professor & Head, Department of Applied Mathematics, Visvesvaraya National Institute of Technology, Nagpur	Subject Expert
3	Dr. A. V. Wankhade Assistant Professor, Department of Chemistry, Visvesvaraya National Institute of Technology, Nagpur	Subject Expert
4	Dr. Yogesh Pakade Senior Scientist, Cleaner Technology and Modeling Division, CSIR – NEERI, Nagpur	Industry Representative
5	Dr. Bhavana Butey Professor and Head, Department of Physics G. H. Raison College of Engineering, Nagpur	Subject Expert

6	Dr. Vinod H. Asudani Associate Professor, Department of Humanities, Ramdeobaba College of Engineering, Nagpur	Subject Expert
7	Mr. Mayur Misal Assistant Manager (Engineering) Tata Steel Ltd. Kalinganagar	Meritorious Alumnus
8	Dr. Rupali K. Kelkar	Subject Head
9	Dr. D.B.Rana	Subject Head
10	Dr. Himanshu Roy	Subject Head
11	Mr. Yogesh Shinde	Subject Head
12	Dr. Sunil Kemdeo	Subject Head
13	Ms. Daksha Taori	Subject Head
14	Ms. Prajakata Pendam	Subject Head
15	Dr. P. B. Thote, (Dean- Academics and HOD EE at SBJITMR)	Invitee
16	Dr. Abhay Kasetwar (HOD ETC at SBJITMR)	Invitee
17	Mr. Amit Tajne (HOD ME at SBJITMR)	Invitee
18	Mr. Animesh Tayal (HOD CSE at SBJITMR)	Invitee

MEMBERS ABSENT:

Sr. No.	Name of Member	Designation	Remark
1	University Nominee	Member	Communicated to the authority, nomination awaited.

At the outset, the chairman Board of Studies of First Year Engineering department extended a cordial welcome to all the Subject Experts / Subject Head /invitees, to the 1st meeting of the Board of Studies of First Year Engineering department under Autonomy. The chairman then introduced all the members of the Board of Studies.

The Following agenda were discussed:

AGENDA 1 : Award of Autonomous Status to S B Jain Institute of Technology, Management & Research, Nagpur by University Grants Commission(UGC) UGC letter No.F.22-1/2017(AC) dt: 17th February, 2021

The Chairman of the Board of Studies, Mr. V. M. Suple informed all the members about the grant of Autonomous Status to the Institute by the UGC and RTM Nagpur University, Nagpur from the Academic Year 2020-21 in a progressive manner.

RESOLUTION 1: Resolved that the Institute shall function as an Autonomous Institute from the Current Academic Year 2020-21 in a progressive manner.

AGENDA 2: Induction of all members in the Board of Studies.

The chairman briefed the house with the constitution of board of studies as per the revised UGC guidelines for Autonomous Colleges.

Sr. No.	Name of the Member of Board of Studies	Category
1	Mr. V. M. Suple	Chairman
2	Dr. Rupali K. Kelkar	Subject Head
3	Dr. D. B.Rana	Subject Head
4	Dr. Himanshu Roy	Subject Head
5	Mr. Yogesh Shinde	Subject Head
6	Dr. Sunil M. Kemdeo	Subject Head
7	Ms. Daksha Taori	Subject Head
8	Ms. Prajakata Pendam	Subject Head
9	Dr. G. P. Singh Professor and Head, Department of Applied Mathematics, Visvesvaraya National Institute of Technology, Nagpur	Subject Expert
10	Dr. A. V. Wankhade Assistant Professor, Department of Chemistry, Visvesvaraya National Institute of Technology, Nagpur	Subject Expert

11	Dr. Bhavana Butey Professor and Head, Department of Physics G. H. Rasoni College of Engineering, Nagpur	Subject Expert
12	Dr. Vinod H. Asudani Associate Professor, Department of Humanities, Ramdeobaba College of Engineering, Nagpur	Subject Expert
13	Dr. Yogesh Pakade Senior Scientist, Cleaner Technology and Modeling Division, CSIR – NEERI, Nagpur	Industry Representative
14	Mr. Mayur Misal Assistant Manager (Engineering) Tata Steel Ltd. Kalinganagar	Meritorious Alumnus

RESOLUTION 2 (a) : Resolved that, Dr. G. P. Singh, Dr. A.V. Wankhade, Dr. Bhavana Butey, Dr. Vinod H. Asudani are Inducted in the board of Studies of First Year Engineering as a Subject Experts.

RESOLUTION 2 (b) : Resolved that, Dr. Yogesh Pakade is inducted in the board of Studies of First Year Engineering as Industry Representative.

RESOLUTION 2 (c) : Resolved that, Mr. Mayur Misal is inducted in the board of Studies of First Year Engineering as Meritorious Alumnus

RESOLUTION 2 (d) : Resolved that Dr. Rupali K. Kelkar, Dr. Himanshu Roy, Dr. D. B. Rana, Dr. Sunil M. Kemdeo, Mr. Yogesh Shinde, Ms. Daksha Taori, Ms. Prajakata Pendam are inducted in the board of Studies of First Year Engineering as Subject Heads.

AGENDA 3: Consider and finalize Curriculum Scheme and Syllabus of all Courses of First Year Engineering (UG Courses)

The Chairman Board of Studies presented a Curriculum scheme and the Syllabus of courses for First year engineering (UG Courses).

After detail discussion Board of Studies unanimously approved the Curriculum scheme and updated Syllabus of courses for First year engineering (UG Courses).

RESOLUTION 3: Resolved that, Curriculum scheme has been approved as per Annexure-I and the Syllabus of courses for First year engineering (UG Courses) pertaining to Board of Studies First Year has been approved as per Annexure-II.

AGENDA 4: Consider and approve the panel of examiners for theory and practical examinations for the session 2020-21

The Chairman Board of Studies recommended names of the faculty members of S. B. Jain Institute of Technology Management and Research and from other reputed institute to work as examiners, paper setter, moderator, Internal and External Practical examiners for the respective (theory and practical) examinations in the subjects pertaining to Board of Studies First Year for the session 2020-21.

RESOLUTION 4: Resolved that, the panel of examiners for theory and practical examinations of courses for First year engineering (UG Courses) has been approved as per Annexure-III for Session 2020-21.

AGENDA 5: Discussion of methodologies for innovative teaching and evaluation techniques.

Institute focuses on Outcome Based Education and student centric approach, The Chairman Board of Studies emphasizes on use of different methodologies for innovative teaching and the evaluation techniques and briefed about it to the board. Board members also suggested some useful techniques.

RESOLUTION 5: It is resolved and all board members unanimously agreed up on to promote the effective use of different methodologies for innovative teaching and evaluation techniques.

AGENDA 6: Performance and Non Performance Type Practicals.

The Chairman Board of Studies briefed about the practicals to be conducted and the methods of continuous evaluation and end semester evaluation, some practicals are of performance type and some are of non performance type. Written Examination of 15 marks for End semester Evaluation of Non performance type practical can be conducted. For performance type practicals students are expected to perform practicals in End semester Practical Examinations.

RESOLUTION 6: Resolved that, Applied Physics, Applied Chemistry are Performance Type and that of Communicative English is Non Performance type practical.

The meeting ended with the vote of thanks by the Chairman Board of Studies and with assurance that he and his team will implement Autonomy in the best spirit and take the department to the new horizon.

(V.M. Suple)
Chairman B.O.S (First Year)