



## Minutes of First Meeting of Internal Quality Assurance Cell (IQAC)

**Date:** 10<sup>th</sup> February 2017

**Time:** 11:00 a.m.

**Venue:** Principal Cabin

### Members Present:

1. Mr. Sanjeev Agrawal, CEO, S.B.J.I.T.M.R, Nagpur
2. Dr. S. L. Badjate, Principal, S.B.J.I.T.M.R, Nagpur
3. Mr. Mclin Ghosal, IQAC Co-ordinator
4. Mr. K. K. Bagaria, Managing Director, Shilpa Steel & Power Limited
5. Dr. Pankaj Thote, Dean Academics
6. Mr. Madhav Despande, T&P officer
7. Mr. Indal Yadav, Branch Manager, Sahara India Bank, Nagpur
8. Mr. Vijay Matta, Asst Professor, EnTC
9. Mrs. Anuja Jadhav, Asst Professor, CSE
10. Mr. Dinesh Mohod, Office Supritendent
11. Mr. Pallav Chawda, Student V<sup>th</sup> Sem, ETC
12. Ms. Jagruti Bisen, Student V<sup>th</sup> Sem, CSE
13. Mr. Ashish Daga, Entrepreneur

### Members Absent:

1. Mr. Pramod Kumar Ramteke, Divisional Telecom Engineer, BSNL, Civil Lines, Nagpur

### Points Discussed:

1. Meeting started with approval of committee formation & welcoming of all committee members, which was followed by a welcome note of IQAC Co-Ordinator, Mr. Mclin Ghosal followed by his power point presentation on basic purpose, activities & Functions of IQAC.

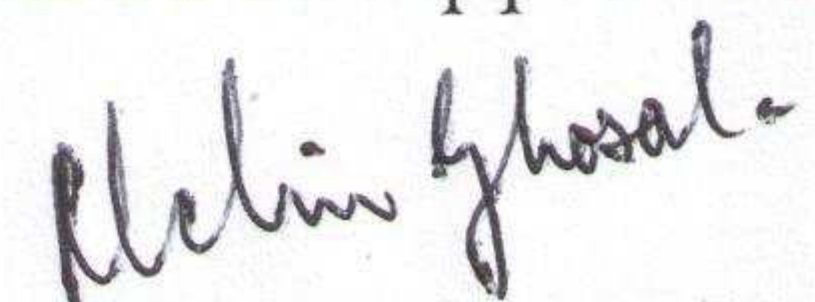


## Meeting Summary

2. The Chairman, Dr. S.L. Badjate requested all the members for open house discussion on academic excellence.
3. The guidelines laid down by NAAC were circulated to all the members and SSR Report forwarded to NAAC for Peer Team Visit was discussed criteria wise.
4. Mr. Sanjeev Agrawal, Chief Executive Officer, S.B.J.I.T.M.R shared his experience about quality circle in Industry and expressed that similar quality circles can be formed in each department and support sections of our Institute. Each laboratory can have a quality circle comprising of one student, Lab Assistant, Subject Teacher and Lab Incharge. They can perform the experiments and obtain standard results for all experiments. In case of any shortfall related with equipment / apparatus etc. the issue can be discussed with Heads of Department and then with the Principal.
5. Dr. Pankaj Thote focused on introduction of MOODLE in teaching-learning process. He said that Motivational talks and expert talks by industry people should be arranged to take care of different groups. He also focused on Acquiring of Institutional Membership of ISTE.
6. Mr. K. K. Bagaria suggested replacing of sodium vapour lights with LEDs. The suggestion was also appreciated by the Management.
7. Mr. Indal Yadav, Branch Manager, SAHARA India Bank, Parent Representative suggested the changing of the form filling procedures to make it hassle free for the students. The suggestion was appreciated by the management.
8. Mr. Pallav Chawda & Ms. Jagruti Bisen suggested the use of ICT aids in Teaching Learning Process to grasp the topics effectively. They also added with the suggestion of promotion and updating of Student's activities and achievements through Institute's Website.
9. Ashish Daga, proud alumni of S.B.J.I.T.M.R suggested enhancing the activities of Entrepreneurship Development Cell (EDC). He also suggested enhancing the Industrial Trainings and Internships.

The meeting ended with formal vote of thanks given by IQAC Co-Ordinator, Mr. Mclin Ghosal.

Prepared & Approved by,



Mr. Mclin Ghosal  
IQAC, Coordinator